

To: All Members

The Arc
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5th March 2025

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Dear Councillor

EXECUTIVE MEETING MONDAY 3RD MARCH 2025 – DECISION NOTICE

I have pleasure in enclosing herewith, for your attention, a copy of the Decision Notice of the Executive held on Monday 3rd March 2025.

Set out below is the procedure for calling in decisions of the Executive. **Only Key Decisions may be called in.** Request forms to call in a decision of the Executive may be obtained from the Governance Team.

Deadline date for calling in Key Decisions contained in the Decision Notice:

Wednesday 12th March 2025

Number of Members required to call in an item:

Three Scrutiny Members

Method by which items may be called in:

- By completion of the form available from the Governance Team

Recording of called in items:

The Governance Manager shall be responsible for keeping and maintaining a log of called in items. In practice this log will be kept by the Governance Officers who are themselves authorised to accept notifications from Members.

A log shall be maintained in chronological order according to when requests are received. This log will be open for inspection by any Member of the Council, upon request.

Yours sincerely



Solicitor to the Council and Monitoring Officer

**DECISION NOTICE OF THE EXECUTIVE
MONDAY 3RD MARCH 2025**

NON KEY DECISIONS

AGENDA ITEM		DECISION
5	Policy and Procedure on the Management of Unreasonable Complaints or Customers	<p>RESOLVED that the Policy and Procedure on the Management of Unreasonable Complaints or Customers and implementation, be approved.</p> <p>REASON FOR DECISION: To note the development of the Policy and Procedure on the Management of Unreasonable Complaints or Customers.</p> <p>To provide Members the opportunity to give comments for consideration as part of the development of the Policy.</p> <p>OTHER OPTIONS CONSIDERED: None.</p>
6	Council Plan Targets Performance Report - October to December 2024	<p>RESOLVED that quarterly outturns against the Council Plan 2024-2028 targets be noted.</p> <p>REASON FOR DECISION: This was an information report to keep Members informed of progress against the Council Plan targets noting achievements and any areas of concern.</p> <p>OTHER OPTIONS CONSIDERED: Not applicable to this report as providing an overview of performance against agreed targets.</p>
7	Gas and Heating Compliance Policy	<p>RESOLVED that the Gas and Heating Compliance Policy be adopted.</p> <p>REASON FOR DECISION: It was considered best practice to have a policy which set out the Council's approach to legislative compliance requirements.</p> <p>OTHER OPTIONS CONSIDERED: The Policy was considered necessary so that members of the public were aware of the Council's responsibilities and approach to how it ensured compliance with these, as well as how it would use legal remedies contained within the</p>

		tenancy agreement to gain access where needed to fulfil these legal obligations.
8	Electrical Compliance Policy	<p>RESOLVED that the Electrical Compliance Policy be approved.</p> <p>REASON FOR DECISION: It was considered best practice to have a policy which set out the Council’s approach to legislative compliance requirements.</p> <p>OTHER OPTIONS CONSIDERED: The Policy was considered necessary so that members of the public were aware of the Council’s responsibilities and its approach to how it ensured compliance with these, as well as how the Council would use legal remedies contained within the tenancy agreement to gain access where needed to fulfil these legal obligations.</p>
9	Housing Service Performance Update Q1-Q3 2024-2025	<p>RESOLVED that the performance information, and updates against the Regulator for Social Housing Improvement Plan be noted.</p> <p>REASON FOR DECISION: The Regulator for Social Housing had emphasised the need to have greater oversight of the Housing Service by Executive. This was an information report to keep Members informed of the Housing Services performance information for Quarters 1 – 3 (2024/2025) to provide an update regarding actions under the Regulator for Social Housing Improvement Plan as well as an update on the Stock Condition Survey.</p> <p>OTHER OPTIONS CONSIDERED: Not applicable to this report as providing an overview of performance and for information only.</p>

KEY DECISIONS

AGENDA ITEM		DECISION
10	Management of Corporate Debt - Write Off of Outstanding Amounts	<p>RESOLVED that the amounts included at paragraph 2.1 of the report (£159,640.52), and individually detailed in Appendix 1, be written off.</p> <p>REASON FOR DECISION: Given that all available options to recover the debt had been explored, it was important that the Council recognised the position and approve the</p>

	<p>write-off of the uncollectable debt.</p>
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OTHER OPTIONS CONSIDERED:

These were outlined in the main body of the report.

Only Key Decisions may be called in. All other decisions will be actioned immediately with the exception of those referred to Council (shown in italics).